

The Enchanted Wood Day Nursery Ltd: Information and Records

Admissions

Policy statement

It is our intention to make our nursery accessible to children and families from all sections of the local community. We aim to ensure that all sections of our community have access to the nursery through open, fair and clearly communicated procedures.

Procedures

- We ensure that the existence of our nursery is widely advertised in places accessible to all sections of the community.
- We ensure that information about our nursery is accessible and provided in written and spoken form.
- Our waiting lists for the Nursery rooms are organised on a first come first serve basis.
- We offer Government Funded places in accordance with the Code of Practice for Essex County Council and any local conditions they have in place at the time.
- We offer 30 hour funding to those families who attend for full days only.
- Our nursery and its practices are welcoming and make it clear that fathers and mothers, other relations and other carers are all welcome.
- Our nursery and its practices operate in a way that encourages positive regard for and understanding of difference and ability- whether gender, family structure, class, background, religion, ethnicity or from English being a newly acquired additional language.
- We support and children and/or parents with disabilities to take part in all activities within the nursery.
- We share and widely promote our Valuing Diversity and Promoting Equality Policy.
- We consult with families about the session times we offer children to ensure we accommodate a broad range of families' needs.
- We are flexible about attendance patterns to accommodate the needs of individual children and families, providing these do not disrupt the pattern of continuity in the nursery that provides stability for all the children.
- Failure to comply with the terms and conditions may ultimately result in the provision of a place being withdrawn.

