

The Enchanted Wood Day Nursery Ltd: Health

Food hygiene

Policy statement

In our nursery we provide and/or serve food for children on the following basis:

- Snacks.
- Meals.
- Packed lunches.

We maintain the highest possible food hygiene standards with regard to the purchase, storage, preparation and serving of food.

We are registered as a food provider with the local authority Environmental Health Department.

Procedures

- The Management team and all staff members with a valid Food Safety certificate are responsible for food preparation and understand the principles of Hazard Analysis and Critical Control Point (HACCP) as it applies to our nursery. This is set out in *Safer Food, Better Business* (Food Standards Agency 2011). The basis for this is risk assessment as it applies to the purchase, storage, preparation and serving of food to prevent growth of bacteria and food contamination. The catering staff within the school kitchen adhere to the above procedures, as they are responsible for providing school dinners for the children.
- All staff follow the guidelines of *Safer Food, Better Business*.
- All staff members involved in the preparation and handling of food have received training in food hygiene.
- The staff members responsible for food preparation and serving carry out regular checks on the kitchen to ensure standards are met consistently. (*See Safer Food Better Business*)
- We use an outside company called Zebedee's for lunches only which is a Nursery Catering company. This is ordered weekly in line with allergies and the amount of children in per day.
- The Nursery and the School use reliable suppliers for the food we purchase.

Safeguarding and Welfare Requirement: Health

- Food is stored at correct temperatures and is checked to ensure it is in-date and not subject to contamination by pests, rodents or mould.
- Packed lunches are stored in a cool place; un-refrigerated food is served to children within 4 hours of preparation at home.
- Allergies and dietary requirements are distinguished through using different coloured bowls, cups and plates.
- Food preparation areas are cleaned before use as well as after use and a cleaning schedule is followed.
- There are separate facilities for hand-washing and for washing up.
- All surfaces are clean and non-porous.
- All utensils, crockery etc are clean and stored appropriately.
- Waste food is disposed of daily.
- Cleaning materials and other dangerous materials are stored out of children's reach.
- Children do not have unsupervised access to the kitchen.
- When children take part in cooking activities, they:
 - are supervised at all times;
 - understand the importance of hand washing and simple hygiene rules;
 - are kept away from hot surfaces and hot water; and
 - do not have unsupervised access to electrical equipment, such as blenders etc.

Reporting of food poisoning

- Food poisoning can occur for a number of reasons; not all cases of sickness or diarrhoea are as a result of food poisoning and not all cases of sickness or diarrhoea are reportable.
- Where children and/or adults have been diagnosed by a GP or hospital doctor to be suffering from food poisoning and where it seems possible that the source of the outbreak is within the nursery, a member of the Management Team will contact the Environmental Health Department to report the outbreak and will comply with any investigation.
- We notify Ofsted as soon as reasonably practicable of any confirmed cases of food poisoning affecting two or more children looked after on the premises, and always within 14 days of the incident.

Legal framework

- Regulation (EC) 853/2004 of the European Parliament and of the Council on the Hygiene of Foodstuffs

