Safeguarding children, young people and vulnerable adults procedures

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Incapacitated parent/carer

Incapacitated refers to a condition which renders a parent/carer unable to take responsibility for their child; this could be at the time of collecting their child from the setting or on arrival. Concerns may include:

- appearing drunk

- appearing under the influence of drugs

- demonstrating angry and threatening behaviour to the child, members of staff or others

- appearing erratic or manic

Informing

- If a member of staff is concerned that a parent/carer displays any of the above characteristics, they inform the designated safeguarding lead as soon as possible.

- The designated safeguarding lead assesses the risk and decides if further intervention is required.

- If it is decided that no further action is required, a record of the incident is made on form Safeguarding incident reporting form.

- If intervention is required, the designated safeguarding lead speaks to the parent/carer in an appropriate, confidential manner.

- The designated safeguarding lead will, in agreement with the parent/carer, use emergency contacts listed for the child to ask an alternative adult to collect the child.

- The emergency contact is informed of the situation by the designated safeguarding lead and of the setting's requirement to inform social care of their contact details.

- The manager is informed of the situation as soon as possible and provide advice and assistance as appropriate.

- If there is no one suitable to collect the child social care are informed.

- If violence is threatened towards anybody, the police are called immediately.

Policies & Procedures for the EYFS 2024/25 (Early Years Alliance 2024)

- If the parent/carer takes the child from the setting while incapacitated the police are called immediately and a referral is made to social care.

Recording

- The designated safeguarding lead completes Safeguarding incident reporting form and if social care were contacted Confidential safeguarding incident report form is completed.

- Further updates/notes/conversations/ telephone calls are recorded.